



# Fees and charges

**Little Flowers Day Nursery**  
**46 Glebe Street • Renfrew • PA4 8UA**  
**T: 0141 886 6123**  
**E: [info@littleflowersnursery.com](mailto:info@littleflowersnursery.com)**  
**[www.littleflowersnursery.com](http://www.littleflowersnursery.com)**

**We are pleased to offer a fee structure which reflects the high standard of care and resources provided for your child/ren, while remaining very competitive.**

## Opening Times

Little Flowers Day Nursery can be open from 7.30am until 6.00pm Monday to Friday all year round.

The main core hours are 8am to 6pm and others hours are subject to availability and must be booked and agreed in advance.

We will close Easter Bank Holiday Monday, and two weeks over Christmas and New Year.

Normally we will be open all other public holidays.

We operate our fee structure on a full day, morning session or afternoon session basis. However, please feel free to discuss any other requirements with the nursery manager who will do her best to meet your individual needs.

Please ensure your child is dropped off and picked up from the nursery at the appropriate booked time to ensure we maintain the correct level of Staff to Child ratios at all times.

*If you are running a little late please telephone the nursery on 0141 886 6123.*

## Deposit

A deposit of £50.00 cash is required as a deposit to secure a child's place, refundable when the child leaves the nursery, giving one month's notice in writing.

## Sessions

Our fees are charged per session. Starting and finishing times for each session are as follows. Children can be collected before the finish time but cannot be left until the start time agreed. ***An additional charge will be made for late collection.***

<i>Session</i>	<i>Start Time</i>	<i>Finish Time</i>
<b>Morning</b>	<b>8.00 am</b>	<b>1.00 pm</b>
<b>Afternoon</b>	<b>1.00 pm</b>	<b>6.00 pm</b>
<b>Full Day</b>	<b>8.00 am</b>	<b>6.00 pm</b>
<b>Extra am</b>	<b>7.30 am</b>	<b>8.00 am</b>

## Nursery Fees and Discounts

There is a minimum charge of two sessions per child per week for the child's continuity. A discount of 10% will be provided for the older brothers / sisters of a full fee paying child, so long as all children are occupying places of 8 or more sessions per week.

<i>Age</i>	<i>AM or PM session</i>	<i>Full Day session</i>
<b>0-2 years</b>	<b>£18.00</b>	<b>£31.00</b>
<b>2-3 years</b>	<b>£17.50</b>	<b>£30.00</b>
<b>3-5 years</b>	<b>£16.50</b>	<b>£27.00</b>
<b><i>Early Start (7.30 - 8.00am) fee is £3.00 extra per day</i></b>		<b><i>3-5 years funded places also are available</i></b>

## Payment of Fees

All fees are payable a month in advance and due on the first of every month. Fees are charged per calendar month. Fees are calculated to incorporate two free weeks a year allowing for holidays and unforeseen closures of the nursery. E.g. fee per week x 50 weeks divided by 12 months = fee per calendar month.

**Please note: there is no other reduction for absences or occasions when children do not attend.**

The preferred method of payment is by standing order directly into our bank. The first month's fees must be paid in cash in advance of the child starting. In the event of unpaid fees, we reserve the right to end the provision of childcare without notice and to charge statutory interest on all sums outstanding. One month's notice of termination of registration must be given in writing to the Nursery Manager. Should you withdraw your child without notice, the fees due for that period must be paid in lieu of notice.

If you'd like your child to attend Little Flowers Day Nursery you may be eligible for assistance with the cost through a number of initiatives:

The Working Tax Credit has a Childcare element that will pay up to 70% of your childcare costs, for more information phone 0845 300 3900

The Working for Families Fund can provide up to 100% assistance for the cost of childcare to allow you to access training and employment opportunities. Call The Buddies for Childcare Team on 0141 887 7707.

We will accept vouchers from all the major and local suppliers, including *Accor, Care4, Family Matters,* and *Busy Bees*. Please see Manager for details.

## Funding for Childcare

As a parent or carer there are a number of different sources of financial support to help you. For more detailed advice please contact the organisations referred to below:

### Child Benefit

**Child Benefit** is paid to people bringing up children and is not affected by income or savings. You should submit a claim as soon as your child is born. A claim pack can be obtained from your local Child Benefit Office. For more information or to submit a claim online visit [www.inlandrevenue.gov.uk/childbenefit](http://www.inlandrevenue.gov.uk/childbenefit)

### Tax Credits

**Working Tax Credit** offers financial support for families on low income. The amount paid depends on the person's income and the number of hours they work per week. There is a childcare element to this which can offset any registered childcare costs. You need to be over 16 years of age and work for more than 16 hours per week.

**Child Tax Credit** offers additional support for families with children. Nine out of ten families will be eligible for some funding through this route. A higher rate is paid to families with babies under one year.

The Child Tax Credit and the Childcare Element of Working Tax Credit are paid directly to the main carer, in a similar way to Child Benefit. You can call 0845 300 3900 or visit [www.hmrc.gov.uk](http://www.hmrc.gov.uk) for more information on Tax Credits.

### Childcare Vouchers

The tax and National Insurance rules for employer supported childcare include exemptions to encourage more employers to help their employees with childcare responsibilities. Childcare Vouchers are one of the ways they can do this. The following websites can give more information on childcare voucher schemes. [www.hmrc.gov.uk/childcare/childfactsheet.pdf](http://www.hmrc.gov.uk/childcare/childfactsheet.pdf) or [www.daycaretrust.org.uk](http://www.daycaretrust.org.uk)

## Nursery Uniform

Polo shirts, sweatshirts, baseball caps and bags for outings can be purchased if required once a place is taken.